



*Johnson County Parks & Recreation Department will develop, operate and maintain parks that enrich the quality of life for residents and visitors alike, and preserve greenspace for future generations.*

**REGULAR BOARD MEETING**  
**Johnson County Park Board of Directors**  
**Johnson County Park Department**  
Thursday, December 6th, 2018

The regular meeting of the Johnson County Park Board was opened at 6:02 p.m. by Park Board Vice President, Sarah Hanson. Michael List, Jim Kirkham, Suzanne Findley, Dale Donahue and Roger Young were also in attendance. Park staff and audience in attendance: Megan Bowman, Superintendent; Kevin Leonard, Assistant Superintendent; Kevin Thompson, Soil and Water District; Bill Hart, State Fair Grant Committee; Joe Hudson, Indiana Live Steamers; Lenay Rodgers, Indiana Eventing Association; Jeff Mader, Mader Design; Greg Martz, GM Development; and Dan Lawson, Mayer-Najem. **Roll call was taken of those in attendance.**

**Suzanne Findley moved and Michael List seconded that the agenda be adopted as presented. Motion carried.**

**Suzanne Findley moved and Jim Kirkham seconded that the November 1st, 2018 minutes be approved as presented. Motion carried.**

Claims for December were presented for approval. **Jim Kirkham moved and Suzanne Findley seconded to approve the November claims, as presented for \$65,818.73. Motion carried.** Megan also asks the Board if we can approve additional special claims, in the amount of \$10,036.61. **Suzanne Findley moved and Jim Kirkham seconded to approve the additional special claims.**

**Roger Young's Legal Report:**

- Roger presents the contract for his legal services for 2019 to the Board. **Suzanne Findley moved and Michael List seconded to have Roger Young as Legal Counsel to the Park Board during 2019. Motion Carried.**

**Planning Report:**

- Suzanne Findley no report.
- Megan introduces Jeff Mader from Mader Design, Greg Martz from GM Development, and Dan Lawson from Mayer-Najem.
- We have had meetings about how to creatively fund different major park projects. We held a public meeting with the Commissioners and felt this could be brought to the Board.
- This model allows the Park Board to ask for proposals on bids and to potentially select a team for a project.
- The Park Board first must pass a resolution to begin this process. The resolution would allow the Park Board to form a committee, send out requests for bids, and analyze bids. This resolution would be Park Resolution 2018-2 and would basically adopt Indiana Code 5-23.
- This process will have challenges and we must get approval from National Park Service, the Commissioners and Soil and Water District.
- Megan has put together a list of projects that could be a good fit for this process.
- If the group including Dan Lawson is chosen then they help put together all of the information we would need to take to the Commissioners, Council, Soil and Water, and National Park Service.
- The Park will need to pay for legal ads.
- **Suzanne Findley moved and Michael List seconded to adopt Resolution 2018-2, form the committee of Megan Bowman, Michael List, and Tim Edsell, and to give the Park Board President the authority to replace any committee member if a current member can no longer serve on the committee. Motion carried.**



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### **Megan Bowman's Superintendent Report:**

- We have been working through a long list of projects and completing some.
- DOC has been hit or miss for their availability recently. A DOC crew member had an injury yesterday but everything has been taken care of with their internal report. We sent off their report to the county and there should not be an issue.
- 2019 Board Meeting Dates proposed: January 10, February 7, March 7, April 4, May 2, June 6, July 11, August 1, September 12, October 3, November 7, and December 5. **Jim Kirkham moved and Suzanne Findley seconded to approve 2019 Board Meeting Dates. Motion carried.**
- We have received the \$40,000 check from SBA for the updated lease agreement.
- The brush around the outside of the "scary building" has been cleared and cleaned up.
- Megan presents a list of items from storage and the golf course. Megan asks the Board to declare these items as surplus so they can be sold. **Jim Kirkham moved and Dale Donahue seconded to name all items listed as surplus, those items have a value of less than \$5,000 and Megan can sell each item as she sees fit. Motion carried.**
- Megan presents maintenance software from Fiix Software and Dude Solutions. We are finally in a place where having maintenance software is needed and will help. It will help manage inventory, manage work orders, etc. Fiix Software is a much cheaper option and it should have everything we need. It is \$5,209.85 for Fiix Software, training, and 5 tablets. **Suzanne Findley moved and Michael List seconded to buy the Fiix Software, software training, and 5 tablets. Motion carried.**
- Brad has noticed some significant damage to a firewall on the truck shed and the workshop. We have a quote from Indiana Foundation Service for \$3,500 to fix the foundation on 2 firewalls. **Suzanne Findley moved and Dale Donahue seconded the quote from Indiana Foundation Service. Motion carried.**
- Megan presents a lease from TCF Equipment Finance/RPM Machinery. The lease includes a mini excavator and a wood chipper. The mini excavator will help get more work done around the Park and we are in need of a new wood chipper. It is a 5 year municipal lease for \$15,643 per year and it does fit into a lease line item. **Jim Kirkham moved and Suzanne Findley seconded the lease for the mini excavator and wood chipper. Motion carried.**
- Megan gives a brief update about the Independence Park playground. We have a meeting set up with Gail Richards, with Johnson County Community Foundation to get more ideas on fundraising. We are going to re-formulate a plan and keep seeking donors early in 2019.

### **Kevin Leonard's Assistant Superintendent Report:**

- Scheduling for the Horse Park for 2019 is under way. Most shows in 2018 are returning in 2019 except for a small mounted shooter group that has dissolved. We have also been contacted by 6-8 new groups about putting on a show in 2019.
- The new footing for the Dressage project has been purchased and has been delivered. Now we will wait for the ground to freeze so we can begin the land work. We will also work with Atterbury Job Corps with the land work.
- The horse statue at the horse park has been taken down. It is worse shape than we originally thought. We planned on having a contest to come up with a design to re-paint the horse but I believe it needs to be repaired first. I did some research to see if anyone around here does fiberglass repair but did not have much luck. The Board mentions contacting Graham's, Matlock, or any body shop. Dale said he can check in with Kent at Matlock to see if he could possibly fix it.
- We have been trying to get donations for the playground at Independence Park. I have been trying to get in contact with Ray Skillman but have not had any luck to this point. We will keep trying to call Skillman and start calling other dealerships as well.

### **Vice President's Report**

- Nothing to report.



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**From the Floor and More:**

- Lenay Rodgers said IEA cannot formulate a plan for Stadium Warm-up until the clay and rock on top is removed first. Brad and Kevin will look into that project and see what all needs to be done to get that arena in good shape.

**Jim Kirkham moved that the meeting be adjourned at 7:13p.m. Suzanne Findley seconded. Motion carried.**

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James A. Kirkham, Secretary